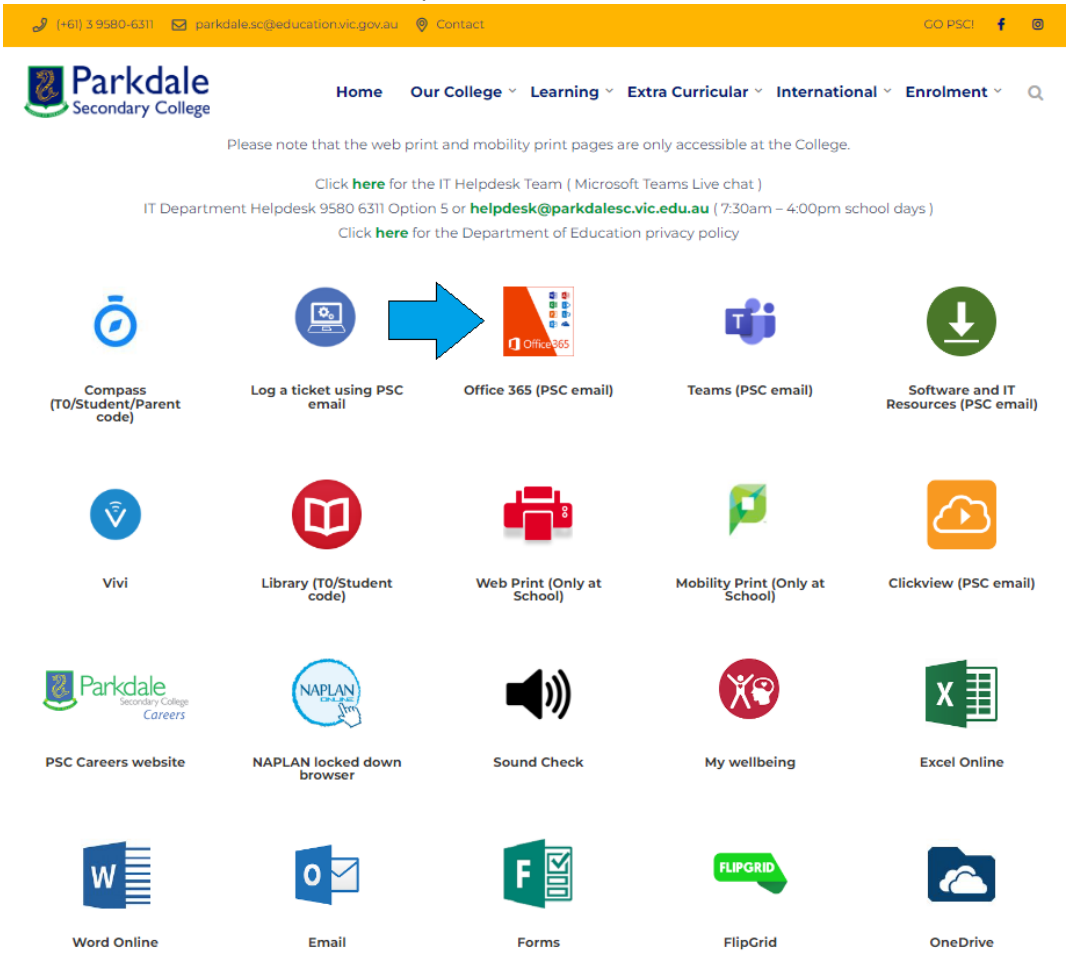
Parkdale
Secondary College

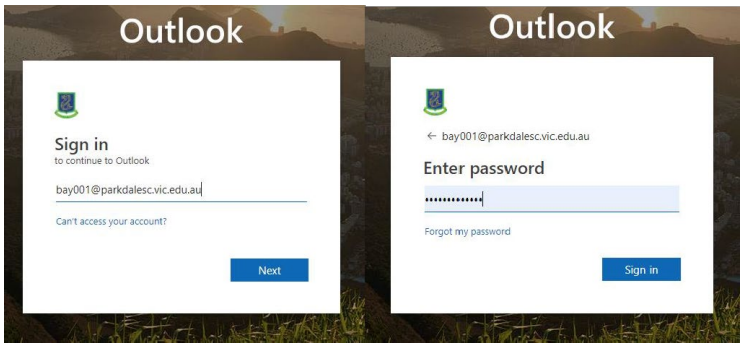
# How to install Office 365

1. Open up Google and search for Go PSC and click on the link (https://www.parkdalesc.vic.edu.au/go)

2. Select the Office365 on the top row



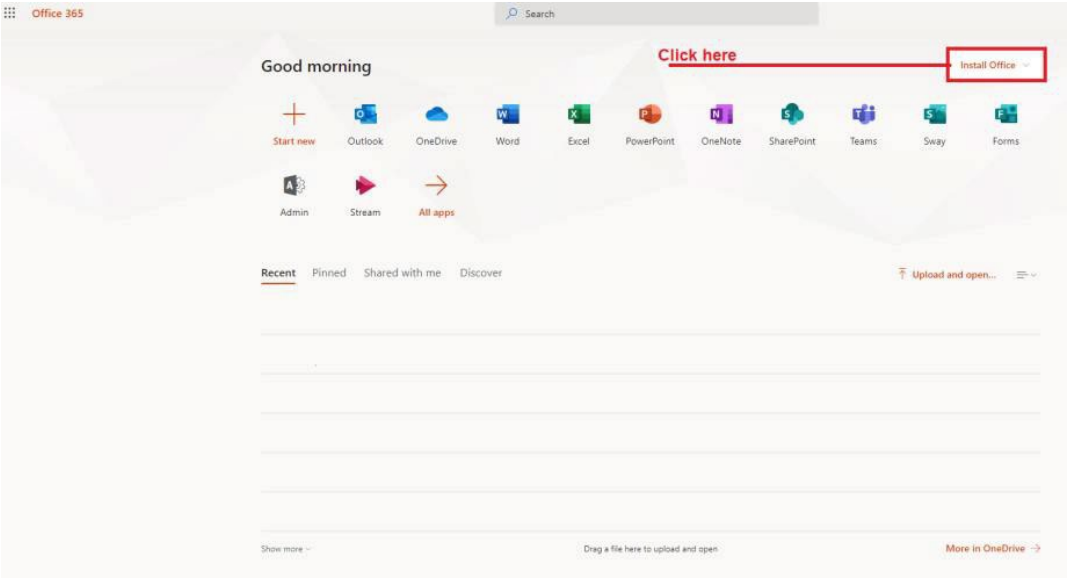

3. Type in your Parkdale email address ( studentcode@parkdalesc.vic.edu.au ) and Compass password. If you are already logged in it will skip past this window



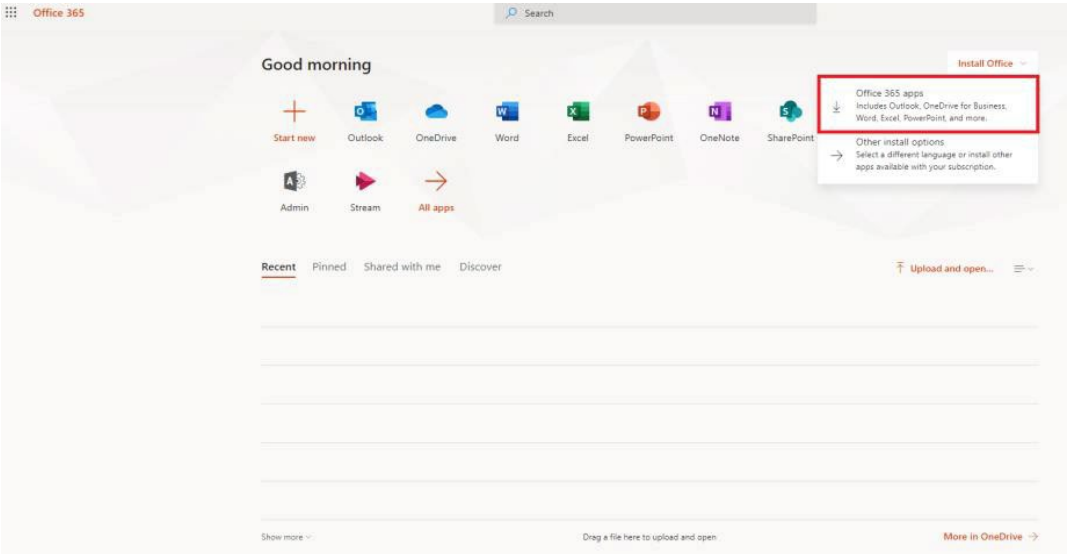

4. If you are prompted to setup your secret questions and a 2nd email address, please do so.

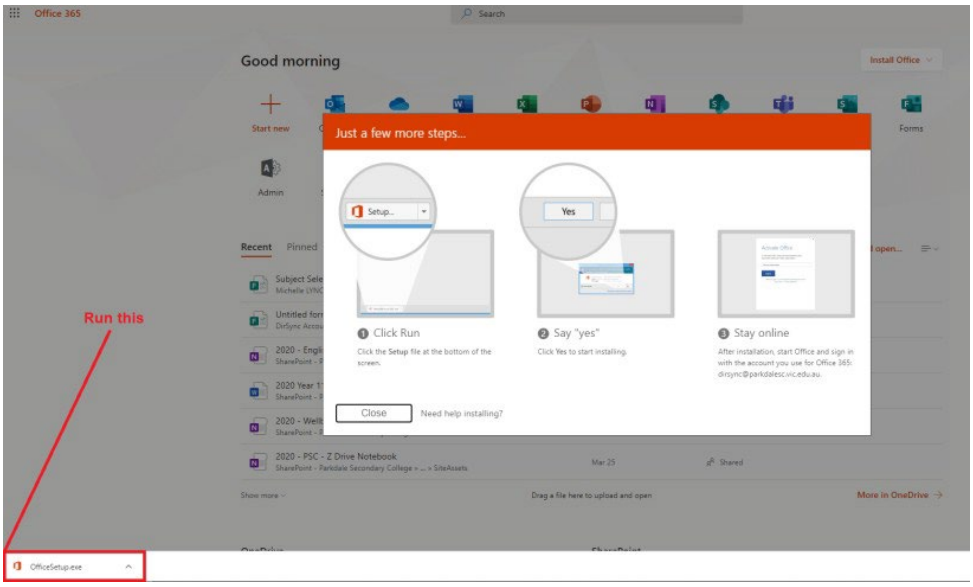
Parkdale
Secondary College

5. Click on Install Office




6. Click on Office 365 apps



Parkdale
Secondary College

7. Click the downloaded file to install Microsoft Office. I will take a little while to download and install