



## PARKDALE SECONDARY COLLEGE

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CRICOS Provider Code 00861K  
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Principal:  
Mr David Russell  
Assistant Principals:  
Mrs June Sainsbery  
Mrs Melissa Treverton  
Mr Michael Tuck  
Mr James Cumming (Acting)

October 2023

Dear Parent/Guardian,

Parkdale Secondary College is looking forward to another great year of teaching and learning and would like to advise you of Parkdale Secondary College's voluntary financial contributions for 2024.

Parkdale Secondary College makes every effort to keep the cost of items and activities to a minimum and affordable for all parents.

Attached to this email is the contribution schedule for students in Year 11, 2024.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing financial support of our families ensures that our school can offer the best possible education, programs, facilities and support for our students.

Parent financial contributions ensure we can continue to provide the following at our school in 2024:

- High quality sportsgrounds, gym & theatre.
- Air conditioning and wireless projectors in every classroom.
- State of the art equipment such as 3D printers, laser cutters and IT software.
- Literacy & Numeracy support programs.
- Wellbeing staff and programs for counselling, engagement and support of student mental health.
- Best practice interactive teaching and learning resources.
- Community events for VCAL, Visual and Performing Arts programs.
- Community links programs such as CONNECT, Learning Journeys and careers pathways.

For further information of the Department of Education's Parent Payments Policy please see the attached one-page overview.

Yours sincerely,

David Russell

Principal

Steve Galjar

School Council President

## Educational items for students to own

The Parkdale Secondary College Website contains a copy of the BYOD requirements and booklist which guides you on the everyday items that your child will use in the classroom.

**Booklists:** Please refer to the Campion Online Portal to select the items you would like to purchase. The attached Student information pack contains instructions for using the Campion Online Portal.

<https://www.parkdalesc.vic.edu.au/learning/year-level-resources/>

**BYOD:** Parkdale Secondary College is a BYOD school. Students are requested to purchase a device that meets the criteria listed on the College Website. Please refer to the BYOD information on the College website.

<https://www.parkdalesc.vic.edu.au/enrolment/byod/>

## Extra-Curricular Items and Activities

Parkdale Secondary College offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

## Extra-Curricular Enrichment Programs

If you would like to purchase an Enrichment Program for your child, please enrol via the links on the College website, then select and pay via Compass Pay. These charges will be uploaded to Compass in early January and are payable by February 28<sup>th</sup> 2024, as per the conditions of enrolment.

## Financial Support for Families

Parkdale Secondary College understands that some families may experience financial difficulty and offers a range of support options, including:

- Camps, Sports and Excursions Fund (for those that hold a current Concession Card)
- Flexible Payment Arrangements

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Carrie Heath | Ph: 03 9580 6311 | Email: [pscaccountsreceivable@parkdalesc.vic.edu.au](mailto:pscaccountsreceivable@parkdalesc.vic.edu.au)

## Payment methods

Compass Pay – secure credit card portal

Or if you would like to discuss alternative payment arrangements, contact:

Carrie Heath | Ph: 03 9580 6311 | Email: [pscaccountsreceivable@parkdalesc.vic.edu.au](mailto:pscaccountsreceivable@parkdalesc.vic.edu.au)

## Refunds

These will be assessed on a case by case basis, as per the College Policy. They will only be actioned after the event concerned.

Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

<https://www.parkdalesc.vic.edu.au/wp-content/uploads/2021/06/parkdale-sc-refund-policy-2020.pdf>

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount	Contribution
Year 11 Student ID Card	\$7.50	\$
Year 11 Planner	\$12.50	\$
Year 11 Printing and photocopying of worksheets and learning materials	\$10	\$
<b><i>Year 11 School Sport events</i></b>		
Swimming & Athletics carnival – entry and transport – A Compass event will be posted prior to each carnival.	To Be Advised	
<b><i>Year 11 Electives</i></b>		
Year 11 Chemistry Unit 1 & 2:	\$50	\$
Year 11 Physics Unit 1 & 2:	\$45	\$
Year 11 Biology Unit 1 & 2:	\$60	\$
Year 11 Psychology Unit 1 & 2:	\$40	\$
Year 11 Art Making & Exhibiting Unit 1 & 2: Assorted art materials (incl markers, canvases, paints)	\$140	\$
Year 11 Media Unit 1 & 2: Paper, display boards, equipment	\$40	\$
Year 11 Theatre Studies: Scripts, props, costumes	\$20	\$
Year 11 Visual Com & Design Unit 1 & 2: Paper, paints, markers, vinyl etc	\$130	\$
Year 11 Food Studies Unit 1 & 2: Ingredients for recipes	\$190	\$
Year 11 Systems Tech: Electrical wiring, 3D printing	\$120	\$
Year 11 Product Design & Tech: Textiles Unit 1 & 2: Fabrics, threads, elastics, zips etc	\$80	\$
Year 11 Product Design & Tech: Woodwork Unit 1 & 2: Wood, glue, nails, sandpaper etc	\$185	\$
VCE Unit 3 & 4 Subjects – Refer to Year 12 Contribution Schedule on website		\$
<b>SUBTOTAL:</b>		\$

Other Contributions - for non-curriculum items and activities (Not tax deductible)	Suggested Amount	Contribution
<b>Non Tax-deductible contributions</b>		
School Sports Victoria membership	\$10	\$
Student wellbeing programs	\$50	\$
First aid equipment	\$50	\$
School grounds maintenance and improvements	\$50	\$
School communication tools (Compass), Enhanced student support (Literacy and Numeracy support, Homework clubs), Education Support Staff (Wellbeing and Learning Support Staff, First Aid Staff and Groundskeepers), Specialised Facilities use and upkeep	\$50	\$
<b>Tax-deductible contributions</b>		
Building fund. A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.		
Library fund. A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource.		
<b>Subtotal Other Contributions</b>		\$

Extra-Curricular Items and Activities	Amount	Contribution
School magazine/ yearbook	\$25	\$
Padlock for locker – Given the DET Mobile Phone Policy is that students must place their phone in their locker for the duration of the day, a lock is essential for security. The college, as per policy, is not responsible for loss or damage of personal items (and this includes the removal of locks)	\$15	\$
Optional Year 11 excursions – The cost of these excursions will be advised throughout the year on Compass	To Be Advised	\$
<b>Subtotal Extra Curricular Items and Activities</b>		\$

Enrichment Programs	Amount	Contribution
Year 11 Instrumental music lessons (per year) Brass, Woodwind, Drums, Percussion, Guitar, Piano/Keyboard, Viola/Violin & Voice (please note AMEB Exams are additional to this)	\$750	\$
AEP Dance	\$740	\$
ESP – (AFL, Basketball, Netball, Soccer, General & Soccer) AM Only	\$710	\$
ESP – (AFL, Basketball, Netball, Soccer, General) + Wed	\$1,050	\$
ESP – Golf (excludes membership)	\$1,050	\$
WIP (Writing Innovation Pathway) Tuition	\$300	\$
<b>Subtotal Enrichment Programs</b>		\$

<b>Subtotal Curriculum Contributions:</b>		\$
<b>Subtotal Other Contributions</b>		\$
<b>Subtotal Extra Curricular Items and Activities</b>		\$
<b>Subtotal Enrichment Programs</b>		\$
<b>Year 11 Total Contributions</b>		\$

## PARENT PAYMENTS POLICY

### ONE PAGE OVERVIEW



#### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



#### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

##### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

##### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

##### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



#### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



#### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.