PARKDALE SECONDARY COLLEGE

ABN 83 257 567 713
CRICOS Provider Code 00861K

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Principal:
Mr. David Russell

Acting Principal:
Mr. Michael Tuck

Assistant Principals:
Mrs. Melissa Treverton
Mr. Aaron Petersen

Acting Assistant Principal:
Ms. Brooke Douglas

October 2025

Dear Parkdale Secondary College Families,

As we prepare for an exciting 2026 school year, we invite you to play a vital role in enriching the educational experience at Parkdale Secondary College through **voluntary financial contributions**.

Schools provide students with free instruction to fulfil the standard curriculum requirements, and we want to assure you that all contributions are voluntary. The ongoing generosity of our families empowers us to go beyond the basics — enhancing facilities, resources, and programs that directly benefit every student.

Your contribution makes a difference:
By choosing to contribute, and without your continued support, you enable us to:

- Maintain and upgrade outstanding facilities including our sports grounds, gym, and theatre
- Invest in cutting-edge technology and specialist equipment such as 3D printers and laser cutters
- Support targeted literacy and numeracy programs
- Provide essential wellbeing staff and student mental health support
- Supply quality teaching and learning materials
- Host community-building events
- Deliver programs like CONNECT, Challenge, and VCE pathways that prepare students for future success

We rely on your support to keep Parkdale Secondary College a place where every student can thrive.
Your voluntary contribution ensures we can continue to offer these exceptional opportunities — enriching your child's education in ways that government funding alone cannot.

We encourage you to please make a voluntary contribution for 2026. Every dollar helps maintain and improve the vibrant, supportive, and innovative learning environment our students deserve.

For further information, please see the attached **Department of Education's Parent Payments Policy overview** outlining your rights and protections.

Together, we can ensure Parkdale Secondary College remains a place of excellence — thank you for partnering with us to invest in your child's future.

Please find the Year 9 contribution schedule attached, and if you have any questions or would like to discuss your contribution, do not hesitate to contact the school.

Warm regards,

Michael Tuck
Acting Principal

Educational items for students to own

The Parkdale Secondary College Website contains a copy of the BYOD requirements and booklist which guides you on the everyday items that your child will use in the classroom.

Booklists: Please refer to the Campion Online Portal to select the items you would like to purchase. The attached Student information pack contains instructions for using the Campion Online Portal.

BYOD: Parkdale Secondary College is a BYOD school. Students are requested to purchase a device that meets the criteria listed on the College Website. Please refer to the BYOD information on the College website.

Extra-Curricular Items and Activities

Parkdale Secondary College offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the curriculum. These are provided on a user-pays basis.

Extra-Curricular Enrichment Programs

If your child would like to participate in an Enrichment Program for your child, please enrol via the links on the College website, then select and pay via Compass Pay. These charges will be uploaded to Compass in early January and are payable by February 28th 2026, as per the conditions of enrolment.

Financial Support for Families

Parkdale Secondary College understands that some families may experience financial difficulty and offers a range of support options, including:

- Camps, Sports and Excursions Fund (for those that hold a current Concession Card)
- Flexible Payment Arrangements

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Carrie Heath | Ph: 03 9580 6311 | Email: pscaccountsreceivable@parkdalesc.vic.edu.au

Payment methods

Compass Pay – secure credit card portal

Or if you would like to discuss alternative payment arrangements, contact:

Carrie Heath | Ph: 03 9580 6311 | Email: pscaccountsreceivable@parkdalesc.vic.edu.au

Refunds

These will be assessed on a case by case basis, as per the College Policy. They will only be actioned after the event concerned.

Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

https://www.parkdalesc.vic.edu.au/wp-content/uploads/2023/11/Refund-Policy-2024-M.pdf

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount	Contribution
Year 9 Student ID Card	$8.50	$
Year 9 Printing and photocopying of worksheets and learning materials	$10	$
Year 9 Connect: Power 2 U, Kitchen to Table, Koorie Day, Party Ready Course	$50	$
Year 9 School Sport events		
Swimming & Athletics carnival – entry and transport – A Compass event will be posted prior to each carnival.	To Be Advised	
Year 9 Electives		
Year 9 ART: Drawing & Painting – Canvas, paints, paper etc	$55	$
Year 9 ART: General Art – Canvas, paints, paper, clay etc	$65	$
Year 9 ART: Graphic Design – Paper, paints, markers, vinyl etc	$50	$
Year 9 Drama: Scripts, Costumes, equipment upkeep	$15	$
Year 9 Music: Assorted music materials and resources	$15	$
Year 9 Science: laboratory equipment & materials	$30	$
Year 9 Recreational Activities : The costs for each activity will appear on your Compass Portal.	To Be Advised	
Year 9 Design Tech: Electronics – Wire, boards, electronic parts etc	$75	$
Year 9 Design Tech: Fast Food – Ingredients, equipment upkeep	$90	$
Year 9 Design Tech: Food Around the World – Ingredients, equipment upkeep	$90	$
Year 9 Design Tech: Metal/Plastics – Metals, plastics, wires etc	$70	$
Year 9 Design Tech: Textiles – Fabrics, threads, elastics etc	$65	$
Year 9 Design Tech: Woodwork – Wood, glue, nails, sandpaper etc	$80	$
SUBTOTAL:		$

Other Contributions - for non-curriculum items and activities (Not tax deductible)	Suggested Amount	Contribution
Non Tax-deductible contributions		
School Sports Victoria membership	$10	$
Enhanced wellbeing support including wellbeing programs, school counsellors and mental health practitioners	$50	$
First Aid and hygiene costs	$25	$
School grounds maintenance and improvements including Specialised Facilities use and upkeep	$75	$
Enhanced student support (Literacy and Numeracy support, Homework clubs), Education Support Staff (First Aid Staff, Learning Support Staff and Groundskeepers)	$50	$
Student and Parent communication tools (Compass)	$25	$
Tax-deductible contributions		
Building fund. A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.		
Library fund. A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource.		
Subtotal Other Contributions		$

Extra-Curricular Items and Activities	Amount	Contribution
Padlock for locker – The DET Mobile Phone Policy states that students must place their phone in their locker for the duration of the day, a lock is then essential for security. The college, as per policy, is not responsible for loss or damage of personal items (and this includes the removal of locks)	$17.50	$
Optional Year 9 school camp and excursions – The cost of these camps/excursions will be advised throughout the year on Compass	To Be Advised	$
Subtotal Extra Curricular Items and Activities		$

Enrichment Programs	Amount	Contribution
Year 9 Instrumental music lessons (Per Term) Brass, Woodwind, Drums, Percussion, Guitar, Piano/Keyboard, Viola/Violin & Voice (please note AMEB Exams are additional to this)	$250	$
AEP Dance (Per Term)	$250	$
ESP – (AFL, Basketball, Netball, Soccer, General & Soccer) AM Only (Per Term)	$200	$
ESP – (AFL, Basketball, Netball, Soccer, General) + Wed (Per Term)	$275	$
ESP – Golf (excludes membership) (Per Term)	$275	$
Year 9 STEP Tuition – Dissection	$150	$
Year 9 STEP Tuition – F1 Racing PSC	$300	$
Year 9 STEP Tuition – Advanced 3D Model and 3D Print	$165	$
Year 9 STEP Tuition – Permagarden	$200	$
Year 9 STEP Tuition – Super Chef	$220	$
Year 9 STEP Tuition – Super Chef Restaurant	$190	$
Year 9 STEP Tuition – Robotics	$300	$
Year 9 STEP Tuition – Forensics	$300	$
Subtotal Enrichment Programs		$

Subtotal Curriculum Contributions:		$
Subtotal Other Contributions		$
Subtotal Extra Curricular Items and Activities		$
Subtotal Enrichment Programs		$
Year 9 Total Contributions		$

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW

FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.

PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions	**Other Contributions**	**Extra-Curricular Items and Activities**
Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.	Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.	Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).

FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.

SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.